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Regular Board Meeting Minutes – January 13, 2020 – 6:30 p.m.

Present: Mayor Wendy Knapp, Aldermen – Patrick Parker, Troy Renner, Mike Rickerson and Dorothy Lanpher, City Attorney Jim McConnell, Administrator Dennie Carothers, Superintendent David Burnett, Assistant Fire Chief Chris Wilson, Police Chief Raymond Barton and City Clerk Cindy Bowman.

Guest: Brandon Hunter, Jillian Lancour and Shannon Howe

Mayor Knapp called the regular board meeting to order at 6:31 pm.

Alderman Rickerson moved, with a second by Alderwoman Lanpher, to approve the agenda. On voice vote, the motion carried unanimously.

Alderman Rickerson moved, with a second by Alderwoman Lanpher, to approve the minutes of the December 9, 2019 closed and regular session. On voice vote, the motion carried unanimously.

The treasurer's report was given as follows:

Balance Brought Forward:	\$954,775.90
Deposits:	\$97,685.87
Checks:	\$110,318.09
Ending Balance:	\$942,143.68

Alderwoman Lanpher moved, with a second by Alderman Parker, to accept the treasurer's reports. On voice vote, the motion carried unanimously.

Alderman Rickerson moved, with a second by Alderwoman Lanpher, to approve the payment of the city bills. On voice vote, the motion carried unanimously.

The Fire Chief report was reviewed. Assistant Chief Wilson requested authorization to purchase pens or pencils to be donated to South Shelby for the student of the month awards. Alderman Parker moved, with a second by Alderman Rickerson, to purchase the minimum amount of either after checking with South Shelby as to which would be preferred. On voice vote, the motion carried unanimously.

Alderman Renner moved, with a second by Alderman Parker, to accept the Fire Chief report. On voice vote, the motion carried unanimously.

Responses from the request for qualifications for engineering for the CDBG grant for street improvements were reviewed. Administrator Carothers presented a grading sheet of his review of the responses. Shannon Howe, Howe Company LLC, was present to answer any questions regarding his response. Alderman Rickerson moved, with a second by Alderman Parker, to retain Howe Company LLC for the engineering for the CDBG grant application. On voice vote, the motion carried unanimously.

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City Clerk Bowman had provided copies of the application for a zoning variance from Margaret White. City Clerk Bowman stated that the Planning and Zoning Commission had met on December 27th and voted unanimously to approve the request. Alderman Rickerson moved, with a second by Alderwoman Lanpher, to approve the request for a zoning variance. On voice vote, the motion carried unanimously.

The Superintendent report was reviewed. Alderman Rickerson moved, with a second by Alderwoman Lanpher, to approve the Superintendent report. On voice vote, the motion carried unanimously.

The City Clerk report was reviewed. City Clerk Bowman stated that Margaret Bain, 502 E Hickory, had inquired about starting a pet adoption shelter in an out building on her property. Ms. Bain had stated that she had been in contact with the State and the Humane Society about requirements. It was decided that before the Board could make any decision, Ms. Bain would need to obtain letters from the neighbors on all sides stating that they had no objection to the shelter.

Alderwoman Lanpher moved, with a second by Alderman Renner, to approve the City Clerk report. On voice vote, the motion carried unanimously.

The Police Chief report was reviewed. Alderman Rickerson moved, with a second by Alderwoman Lanpher, to accept the Police Chief report. On voice vote, the motion carried unanimously.

The City Administrator report was reviewed. Alderman Rickerson moved, with a second by Alderman Renner, to accept the Administrator report. On voice vote, the motion carried unanimously.

Under miscellaneous, Alderman Parker moved, with a second by Alderman Rickerson, to increase the pay for all board members by \$100.00 per month. On voice vote, the motion carried unanimously. City Attorney McConnell stated that an ordinance would need to be passed to put this into effect.

City Clerk Bowman prepared Bill No. 2020-001 to be presented to the Board. City Attorney McConnell read Bill No. 2020-001, an ordinance setting the salary for the mayor and aldermen of the City of Clarence, in its entirety. Alderman Renner moved, with a second by Alderman Parker, to approve the first reading of Bill No. 2020-001. Alderman Rickerson moved, with a second by Alderwoman Lanpher, to amend Section 3. to read "In addition to the monthly salary referred to in Section 1. and 2. above, the Mayor and Alderman of the City of Clarence, Missouri shall receive an additional \$10.00 for attendance at all special meeting of the Board of Alderman each month. The Board then voted to approve Bill No. 2020-001 as amended. On roll call vote, the motion carried as follows:

AYES: 4-Lanpher, Parker, Renner and Rickerson

NOES: 0

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City Attorney McConnell then read Bill No. 2020-001, an ordinance setting the salary for the mayor and aldermen of the City of Clarence, as previously amended in its entirety. Alderman Rickerson moved, with a second by Alderman Renner, to approve the second reading of Bill No. 2020-001. On roll call vote, the motion carried as follows:

AYES: 4-Lanpher, Parker, Renner and Rickerson
NOES: 0

Bill No. 2020-001 was assigned Ordinance No. 618.

Alderwoman Parker moved, with a second by Alderman Rickerson, to go into closed session pursuant to RSMo 610.021 Subsection 1 – Legal action, causes of action or litigation involving a public governmental body, Subsection 2 Leasing, purchase or sale of real estate and Subsection 3 – Hiring, Firing, Disciplining or Promoting of particular employees. On roll call vote, the motion carried as follows:

AYES: 4 – Rickerson, Lanpher, Renner and Parker
NOES: 0

Alderwoman Lanpher moved, with a second by Alderman Renner, to have Police Chief Barton stay for a portion of the closed session. On roll call vote, the motion carried as follows:

AYES: 4 – Rickerson, Lanpher, Renner and Parker
NOES: 0

Regular session ended at 7:33 pm.

CLOSED SESSION MINUTES – (recorded elsewhere)

OPEN SESSION MINUTES continued

The closed session ended at 8:37 pm and the meeting returned to open session.

Alderman Rickerson moved, with a second by Alderman Parker, to adjourn the meeting. On voice vote, the motion carried unanimously.

The meeting adjourned at 8:37 pm.

Respectfully submitted,

Cindy Bowman
City Clerk